

**Michigan Department of State
Bureau of Regulatory Services**

A fax cover sheet is not necessary

COUNTER SERVICE HOURS: 8:00 A.M. - 5:00 P.M.

Please be sure to complete all pertinent information, which relates to your request for assistance and/or services that BAR provides.

☐ **Mechanic Testing Appointment:** Telephone: 517636-6400

For immediate need test, please fill out the [Application for Immediate Need Testing](#)

☐ **Freedom of Information Request (FOIA):** Telephone: 517/373-9062 Fax: 517/373-0964

Licensee Name:

Licensee Number:

Case Number:

Materials Requested:

Send FOIA materials to:

Name:

Address:

City:

State:

Zip Code:

Phone:

Fax:

Credit Card (choose one):

☐ MasterCard ☐ Visa ☐ Discover

Expiration Date: -

Account Number: - - -